

DOG EARS

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Dog Ears is an award-winning creative studio based in Derry in the North of Ireland. We create content for kids and bring our stories and characters to life across media and platforms worldwide.

Systems Administrator for Animation Studio (IT MANAGER)

The primary role of the Systems Administrator is to provide technical support and liaise with the technical team in our co-production team. We're looking for a systems administrator with a broad background and the ability to support multiple technologies.

This role requires excellent communication skills and an ability to make decisions under pressure. Analytical and problem solving skills will be essential for the role.

The ideal candidate will be technically proficient and also have a familiarity with the challenging nature of the animation industry and significance of dead lines. This role is full-time and requires the successful candidate to work on site at our studio in Derry.

Key responsibilities:

- Linux Server and Window/ Mac Workstations configuration and maintenance - supporting a studio of 50+ users.
- Deployment of software and configuration management
- User and Computer Directory Management - Active directory for Windows
- PC and MAC image building and deployment
- Remote workers administration and set up
- System administration and troubleshooting for Windows 10 and Linux CentOS and Mac OS
- Troubleshooting software and hardware in studio
- Responsibility for overseeing backups of data both on-site and off-site
- Proactively monitoring of all systems for faults/alerts
- Promoting IT security practices to all staff in the office

- Maintenance of physical LAN (cabling, switching technology, Wifi and admin of router).
- Document processes and maintain software/hardware inventory for the studio.
- Periodically undertake projects and implementations of new systems and deployments of software

Key Requirements:

- Understanding of administration of Linux systems
- Configuration management systems experience
- G Suite administration experience
- Understanding of networking fundamentals
- Windows 10 and MAC OS
- Active Directory experience, group policy, login scripts etc.
- IT security certification would be desirable but not essential
- Experience in server room maintenance: UPS monitoring, server racking, cable management.
- Experience with high performance Enterprise storage and NFSv4/SMB protocols. Preferably in high end VFX or Animation environment
- Knowledge of Animation software and systems a plus (Toon Boom, Shotgun, Photoshop)

To apply please send your CV with personal statement (no more than 300 words) to jobs@cheersdogears.com by Monday December 14th @ 12 noon.