

DOG EARS

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Dog Ears is an award-winning creative studio based in Derry in the North of Ireland. We create content for kids and bring our stories and characters to life across media and platforms worldwide.

Assistant Director (AD)

The primary role of the Assistant Director is to be a central link between departments and give technical input, while ensuring the Director's views are being met throughout the process. The AD will encourage, motivate and support the various heads of Departments from storyboards and concept design until post-production and final delivery.

Specifically, the Assistant Director will liaise with all depts to ensure communication is kept flowing through all departments resulting in the most efficient workflow possible.

A key aspect of the role is understanding each department's needs and offering solutions to potential cross-departmental issues, as well as offering technical support. This role requires the successful candidate to be technically proficient and work on site at our studio in Derry.

Key responsibilities:

- Develop and oversee technical and creative pipeline between departments
- Work closely with the Director to help translate his vision and the narrative accurately to the screen
- Ensure the high quality of the project is maintained and effective workflow and processes are in place
- Work closely with production & dept supervisors to problem solve and help prioritise workload through production stages to achieve strongest output in time available
- Set up regular meetings with the dept heads to ensure all are informed of the correct information
- Assist with breakdown of animatic into production assets

- Where required, review and approve material in-line with the Directors' overall vision and technical standards
- Talent review, assessment and selection for team building purposes

This list is not exhaustive and might be complemented by reasonable and related tasks that are requested of you.

Key requirements:

- Excellent communicator
- Thorough knowledge of the 2D series workflow and pipeline
- Extensive Toon Boom and Shotgun knowledge is a must
- Experience in leading departments to deliver on Director's vision
- Positive attitude and desire to support crew
- At least 4 years' experience in a similar role

To apply please send your CV with personal statement (no more than 300 words) to jobs@cheersdogears.com by Monday September 28th @ 12 noon.